



EDUCATION EXPERT

IHRC mission

The mission of the IHRC is to seek the coordinated, effective and efficient planning and implementation of priorities, plans and projects in support of Haiti's recovery and development in the wake of the 12 January 2010 earthquake.

Main Responsibilities

The Education Expert reports to the Strategy and Planning Director and the Director of Projects, and supports the work of both departments in aligning a Haitian national Education strategy with the reconstruction and development of the Education sector in Haiti. She or he will be expected to work closely with the Haitian *Ministère de L'Education Nationale et de La Formation Professionnelle* (MENFP) and all other relevant Ministries to elaborate and validate strategic objectives. The Sector Lead will also be expected to collaborate with the MENFP -IHRC for coordination and follow-up on project review, and coordination of partners.

Specific duties

Strategic Planning

- Work with MENFP leadership on the long term strategic plan with an emphasis on incorporating the relevant ministries regarding Education
- Review and discuss elements of Interim Plan, PARDN, IHRC 2010-2011 objectives that support the Long Term Strategic Plan
- Define 2011-2012 MENFP- IHRC Education targets with MENFP leadership with an emphasis on both process and outcome measures to improve access, quality, equity, and sustainability of services
- Review and discuss the set targets with partners
- Work with the MENFP-IHRC Committee on a gap analysis that can support the strategic plan
- Work with the MENFP-IHRC Committee on defining the key processes needed to strengthen the core units
- Work closely with current donors and technical partners supporting governance and strategic planning

Coordination and Alignment

- Work closely with relevant ministries to support and improve existing coordination processes
- Work closely with donors involved in direct work with relevant ministries on registration and mapping
- Attend IHRC team meetings, identify and exploit opportunities for cross sector collaborations
- Work with MENFP for coordination and follow-up on the NGO/Association/Private sector forum

- for regular exchanges between partners and the MENFP
- Co-host work sessions with partners (donors, NGO, private sector...) on the targets and priorities
- Attend and provide technical assistance to the Table Sectorielle as needed
- Host small group donor/partner and relevant ministry sessions based on shared interests
- Meet regularly with donors and partners to explain IHRC role, share update, encourage submission and avoid duplication
- Meet with IHRC Board Members on Education-related issues
- Meet with local associations to share sector updates, encourage submissions and support collaboration
- Join MENFP in cross ministry discussions as needed
- Advocate for donor support of gaps

Project Review, Monitoring and Evaluation

- Review projects submitted to the IHRC Education Sector (both primarily Education projects as well as other sector projects with a Education component)
- Host MENFP and Donor Review committees and consolidate recommendations for submission of final comments to Projects Team
- Work with PAO on aligning IHRC M&E processes with MENFP processes to ensure continuity in follow up
- Support MENFP in submission of projects aimed at capacity building for the MENFP itself

Traits and characteristics

The Education Expert will be a compelling and dynamic leader with a demonstrated ability and willingness to adjust to multiple demands, shifting priorities, ambiguity, and change. She or he must have excellent written and oral communication in French, English and Creole. She or he will have demonstrated the ability, in at least one previous role, to work effectively with government, NGOs, donors, and other stakeholders in at times a high-pressure context. She or he will have deep knowledge of and passion for Haiti and its context.

Qualification requirements

Extensive experience and knowledge of Haiti's Education sector is essential. Successful candidates will have experience working in the field of public administration, in regulatory agencies or in public enterprises operating in the Education sector.

Experience in project review processes (defining criteria, peer review panels, gap analysis); strategic planning or policy; and project management. She or he must have the ability to set goals, objectives and work collaboratively to achieve defined targets, as well as the ability to facilitate small group discussions among partners with shared interests, including GOH counterparts, donors, NGOs, associations and other sectors.

She or he will be able to co-lead, co-host and co-manage events, processes and presentations with the *Ministère de L'Education Nationale et de La Formation Professionnelle* and community program partners. She or he must be able to manage and supervise multi-cultural and multi-disciplinary teams and have the ability to work under pressure with short deadlines. Prior experience providing technical assistance to public sector with successful transfer of skills highly preferred.

- Languages: Fluency in French, Creole and English;
- Other Skills: Word processing and presentation skills.

Education

A university degree in Education, Education Policy, Education Planning or related field, with at least seven years of relevant professional experience in government, public enterprise operating in the Education sector, Education financing, Education project planning/design and economics, or related areas.

Compensation

Appropriate compensation will be offered.

Term, location and travel

The successful candidate should be willing to commit to a 2 months period, which may be extended for a further 12 months in the event that the IHRC's mandate is extended.

The Education Expert will be expected to live in Haiti and must be able to travel from Haiti to attend donor meetings, conferences, and other events as required to fulfill the responsibilities of the position. The incumbent must commit to maintaining a consistent and public presence in Haiti during her or his tenure in the position.

Please send a cover letter and a resume in French or in English to: resumes@cirh.ht